REQUEST FOR AGENDA PLACEMENT FORM
Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom
TODAY'S DATE: November 2, 2021

DEPARTMENT: Purchasing

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: November 8, 2021

SPECIFIC AGENDA WORDING: Consideration and approval of Software Subscription Agreement with CorrecTek software for the Johnson County Sheriff's Office Jail Medical Management and Record Keeping.

PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.

SUPPORT MATERIAL: (See attached)

TIME: 5 min

(Anticipated number of minutes needed to discuss item)

ACTION ITEM: X
WORKSHOP
CONSENT:
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY: IT DEPARTMENT:
AUDITOR: PURCHASING DEPARTMENT:
PERSONNEL: PUBLIC WORKS:
BUDGET COORDINATOR: OTHER:

************This Section to be completed by County Judge's Office***********

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date_____

CorrecTek
National Leader in Correctional EHR

Software Subscription Agreement
For
Johnson County Detention Center
Cleburne, Texas

9/16/2021

ADDITIONAL SERVICES (IF REQUESTED)	RATE
AS-C. CONFIGURATION SERVICES	$125/HR
AS-T. TRAINING SERVICES	$125/HR
AS-D. DEVELOPMENT SERVICES	$190/HR

By Kentucky law, businesses operating in the State of Kentucky must charge sales tax on out-of-state computer software sales. When software products are delivered out-of-state, if the seller does not have a nexus and has also **not** received a valid sales tax exempt certificate from the customer, we as the seller, are required to (a) prove that the software sold was not to be used in the State of Kentucky, and (b) inform the LICENSEE of their possible obligation to pay sales tax in their state. If you are required to pay sales tax, it is your responsibility to contact your state and /or local taxing authorities to fulfill your tax obligations. (KRS 139.200, 139.310, 139.105, 139.260).

*Integration Fees include initial CorrecTek Interface development. Integration Fees do not include costs associated with work performed by other software vendors. Additional costs may be assessed by vendors and are the sole responsibility of the LICENSEE.

LICENSEE INTITIAL:

DATE: 11-8-21

AGREEMENT

1. GRANT OF RIGHTS
   1.1. Subject to payment of applicable subscription fees, CORRECTEK grants LICENSEE a non-exclusive and non-transferable license to use the executable code version of the SOFTWARE and accompanying SUPPORTING RESOURCES by AUTHORIZED USERS, according to the terms and conditions of this agreement.
   1.2. LICENSEE agrees that LICENSEE is prohibited from performing, and will not perform any of the following actions:
      1.2.1. Use the SOFTWARE except as authorized herein
      1.2.2. Modify or create any derivative works of any SOFTWARE or SUPPORTING RESOURCES, including the translation or localization
      1.2.3. Decompile, disassemble, reverse engineer, or otherwise attempt to derive the source code for SOFTWARE (except to the extent applicable laws specifically prohibit such restriction)
      1.2.4. Redistribute, encumber, sell, rent, lease, sublicense, or use the SOFTWARE in a timesharing or service bureau arrangement, or otherwise transfer rights to any SOFTWARE
      1.2.5. Copy the SOFTWARE (except for an archival copy which must be stored on media other than a computer hard drive) or SUPPORTING RESOURCES (copies shall contain the notices regarding proprietary rights that were contained in the SOFTWARE originally delivered by CORRECTEK)
      1.2.6. Remove or alter any trademark, logo, copyright or other proprietary notices, legends, symbols, or labels in the SOFTWARE
      1.2.7. Modify any header files or class libraries in any SOFTWARE
      1.2.8. Create or alter source or development tables or reports relating to the database portion of the SOFTWARE
      1.2.9. Access CORRECTEK database tables or other CORRECTEK data storage outside the use of the SOFTWARE unless otherwise authorized by CORRECTEK
      1.2.10. Use CORRECTEK SOFTWARE on a computer system that has more workstations or computers than have been licensed from other vendors
   1.3. Assignment of Rights. As additional consideration, LICENSEE agrees that it will transfer and assign all rights to any configuration, add-ons, modules or source code developed by CORRECTEK and entered by AUTHORIZED USERS into existing area formats of the SOFTWARE that LICENSEE creates, uses or embeds in or as part of its use of the SOFTWARE to CORRECTEK irrevocably and forever.
   1.4. No Other Licenses. The licenses granted under this Agreement are specifically set forth herein, and no licenses are granted by CORRECTEK to LICENSEE by implication or estoppels.

2. INSTALLATION AND ONGOING MAINTENANCE
   2.1. CORRECTEK will provide the CORRECTEK SOFTWARE and database to the appropriate LICENSEE IT personnel for implementation. It will be the sole responsibility of LICENSEE IT to install the initial database, CORRECTEK SOFTWARE and any subsequent updates.
   2.2. LICENSEE acknowledges that the following duties are NOT the responsibility of CORRECTEK:
      2.2.1. Maintaining a functioning network.
      2.2.2. Maintaining any servers or workstations related to the CORRECTEK SOFTWARE including but not limited to backups, Microsoft SQL Server database maintenance, system performance, or anti-virus monitoring.
      2.2.3. Managing AUTHORIZED USER log in names and passwords.
      2.2.4. Implementing, updating, or troubleshooting printers or peripheral devices including, but not limited to: document scanners, signature pads, barcode readers or fingerprint readers.
      2.2.5. Any other administrative duties typical of an Information Technology organization.
   2.3. LICENSEE acknowledges that LICENSEE or LICENSEE IT vendor is responsible for implementing their own change management process for new CORRECTEK SOFTWARE releases prior to installing a new build in the production environment.
   2.4. User Acceptance Testing
      2.4.1. Development – CorrecTek SOFTWARE is an off-the-shelf Electronic Health Record application. LICENSEE will not be involved in testing the development of the software, as this process takes place prior to purchase.
      2.4.2. Configuration – LICENSEE will not be involved in testing the completed configuration of the software, unless otherwise outlined in Exhibit 1.

7.1. LICENSEE acknowledges that because of the complexity of computer technology, CORRECTEK cannot and does not warrant that the SOFTWARE operations will be uninterrupted and error free. CORRECTEK warrants that for a period of Ninety (90) days after installation of the SOFTWARE, (the "Warranty Period"), the SOFTWARE will perform substantially in accordance with the SUPPORTING RESOURCES. In the event of any defect arising during the Warranty Period, or at any time during which all Fees are current, CORRECTEK shall address any such defects promptly following receipt of written notice from LICENSEE of such defects.

8.   LIMITATION OF LIABILITY

8.1. Except as otherwise herein provided: (A) CORRECTEK shall not have any liability for incidental, consequential, indirect, special or punitive damages of any kind or for loss of revenue or loss of business arising out of or in connection with this agreement, regardless of the form of the action, whether in contract, tort (including negligence), strict software liability or otherwise, even if any representative of a party hereto has been advised of the possibility of such damages; and (B) in no event shall CORRECTEK's liability under this agreement exceed the amounts paid by LICENSEE to CORRECTEK under this Agreement.

9. DISPUTE RESOLUTION

9.1. Negotiation and Mediation. In the event of any dispute arising between the parties to this Agreement, other than a claim for non-payment of fees by CorrecTek against LICENSEE, negotiation will commence upon written notice from one party to the other. Settlement discussions and materials will be confidential and inadmissible in any subsequent proceeding without both parties' written consent. Both parties agree to allow 45 days (from the date of written notice) for negotiations in a good faith effort to resolve the dispute prior to pursuing another course of action. In the event of a claim for non-payment please refer to section 4.3.

9.2. Legal Fees. In the event of any dispute arising between the parties, the prevailing party shall be reimbursed by the non-prevailing party for any and all costs associated therewith, including attorneys' fees and paralegal fees for all stages of dispute resolution.

9.3. Limitations Period. Absent fraudulent concealment, neither party may raise a claim more than three years after it arises or any shorter period provided by applicable statutes of limitations.

10. INITIAL SERVICES AND IMPLEMENTATION CONSIDERATIONS

10.1. Project Management.

10.1.1. After contract execution, CORRECTEK shall assign an IMPLEMENTATION COORDINATOR to facilitate the implementation of the SOFTWARE. The CORRECTEK IMPLEMENTATION COORDINATOR will work with all resources to perform project planning.

10.1.2. After contract execution, LICENSEE will assign a FACILITY PROJECT LEADER with whom the CORRECTEK IMPLEMENTATION COORDINATOR will coordinate activities and LICENSEE deliverables.

10.1.3. Timeline. Once a CORRECTEK IMPLEMENTATION COORDINATOR and FACILITY PROJECT LEADER have been assigned LICENSEE agrees to work with CORRECTEK to establish an implementation schedule to include milestone dates. Milestone dates will be agreed upon by both LICENSEE and CORRECTEK and confirmed via email or in writing. If an established milestone date is delayed at no fault of CORRECTEK, any payment associated with that milestone is due immediately.

10.1.4. During the initial contact between the CORRECTEK IMPLEMENTATION COORDINATOR and FACILITY PROJECT LEADER, the CORRECTEK IMPLEMENTATION COORDINATOR will provide and review a Project Management Plan which will be the guiding document throughout the implementation process.

10.1.5. During the review of the Project Management Plan, the CORRECTEK IMPLEMENTATION COORDINATOR will introduce the LICENSEE deliverables required for a successful implementation. The FACILITY PROJECT LEADER, or a designated Project Team member, is responsible for ensuring the completion of these LICENSEE deliverables. LICENSEE agrees to complete required tasks by assigned completion dates in preparation of training and go-live efforts.

10.1.6. LICENSEE Deliverables.

10.1.6.1. Project Management Plan Acknowledgement – After reviewing the Project Management Plan with the CORRECTEK IMPLEMENTATION COORDINATOR, the FACILITY PROJECT LEADER will sign off, acknowledging that the plan was reviewed.

conducted by CORRECTEK. During this training session attendees will learn how to populate inmate charts with current critical patient data. LICENSEE Chart Prep team will complete this process for ALL active patients at the facility to ensure facility is ready for CORRECTEK go-live.

10.2. Initial Services. CORRECTEK will provide initial services to facilitate the implementation of the SOFTWARE.

    10.2.1. Configuration.

        10.2.1.1. The production database includes a complete set of standard forms, reports, and orders as outlined in Addendum A.

            10.2.1.1.1. Any form, order or report not included in Addendum A can be added to the production database for an additional charge. CorrecTek will provide an estimate based on the scope of work following the request. CORRECTEK is not responsible for additional configuration requests that arise from insufficient, outdated or incomplete information. **Exhibit 1, Line AS-C** specifies the CONFIGURATION Services Hourly rate. The CORRECTEK IMPLEMENTATION COORDINATOR will provide an estimate for pre-approval by the LICENSEE prior to performing any configuration services.

            10.2.1.1.2. Any form, order and/or report listed in Addendum A can be modified by CORRECTEK, as requested by the LICENSEE. The SETUP FEE (**Exhibit 1, Line O**) includes a set number of **Initial Configuration Hours (Exhibit 1, Line D)** that can be performed by CORRECTEK at no additional charge. Additional modification requests beyond the **Initial Configuration Hours (Exhibit 1, Line D)** will be billed at the CONFIGURATION SERVICES rate (**Exhibit 1, Line AS-C**). The CORRECTEK IMPLEMENTATION COORDINATOR will provide an estimate for pre-approval by the LICENSEE prior to performing any modification requests.

    10.2.2. Initial Training and Go-Live services (If purchased) (*This deliverable may be waived or altered in a JUMP START ACCESS Implementation.*)

        10.2.2.1. If purchased, Initial Training and Go-Live services can be performed on-site or remotely.

        10.2.2.2. Initial Training typically occurs immediately prior to Go-Live services.

        10.2.2.3. Remote Initial Training and Remote Go-Live services require a secure, high-speed, internet connection.

        10.2.2.4. Initial Training and Go-Live services shall commence on a mutually agreed upon schedule and date.

        10.2.2.5. All AUTHORIZED USES (including providers) must be trained in the use of the SOFTWARE.

        10.2.2.6. Initial on-site service requirements (if purchased):

            10.2.2.6.1. Onsite services, if purchased, will be delivered at LICENSEE facility. While onsite the CORRECTEK standard shift is eight (8) hours within a twenty-four (24) hour period that starts at the beginning of the eight (8) hour shift. In the event that a CORRECTEK employee works more than the standard eight (8) hour shift, the additional hours must be approved by the CORRECTEK IMPLEMENTATION COORDINATOR and will incur additional costs. Training and Go-Live hours presented in this quote are calculated to include morning to evening coverage at your facility. Overnight coverage is not included unless clearly defined in Exhibit 1.

            10.2.2.6.2. All attendees will arrive on time and will attend each assigned session in its entirety. Attendees are not allowed to come and go throughout any session.

            10.2.2.6.3. Attendees are not permitted to disrupt class in any manner.

            10.2.2.6.4. Unless previous arrangements are made, attendees are prohibited from using cell phones or other communication devices during training sessions.

            10.2.2.6.5. Attendees are required to acknowledge through signature the material covered in the training session.

            10.2.2.6.6. Attendees must possess basic computer skills prior to receiving SOFTWARE training. CORRECTEK is not responsible for training basic computer skills.

            10.2.2.6.7. Preapproved CORRECTEK incidental expenses for travel, meals and lodging for initial services as defined in Exhibit 1 will be charged upon contract execution.

            10.2.2.6.8. LICENSEE will provide appropriate accommodations to include space to comfortably seat class attendees, tables or desks, chairs, power outlets, and a large surface on which to project electronic training presentations and will ensure CORRECTEK resources are provided ample time to set-up prior to sessions.

12.2.3. LICENSEE acknowledges that the use of the disconnected model will require users to manually download information to portable Microsoft Windows computers prior to med pass and manually sync med pass data with the database after med pass activity.

12.3. LICENSEE acknowledges that the ability to access the SOFTWARE from a network other than the network the SOFTWARE is installed on is the responsibility of the LOCAL IT and/or IT VENDOR to setup.

12.4. LICENSEE acknowledges that maintaining a functioning network is not the responsibility of CORRECTEK.

13. SCOPE AND CONDITIONS OF TECHNICAL SUPPORT

13.1. Support. CORRECTEK shall make Technical Support available to LICENSEE in respect to the SOFTWARE for as long as SOFTWARE remains part of CORRECTEK's product line. LICENSEE entitlement to technical support shall be contingent upon payment of the fees set forth in Exhibit 1 attached hereto.

13.2. Technical support of the SOFTWARE:

13.2.1. Technical support is provided by CORRECTEK's specialists and is rendered during the entire period of the SOFTWARE use chosen by the LICENSEE when ordering the SOFTWARE and Maintenance. For the purposes of this clause, the beginning of the SOFTWARE use is the point of installation on the LICENSEE's server.

13.2.2. Technical support of CORRECTEK is rendered without additional fee when performed by CORRECTEK specialists.

13.2.3. At any time, should the LICENSEE fail to install the most current software version releases within a reasonable amount of time, CORRECTEK, INC. reserves the right to discontinue software technical support of previous versions after providing a six (6) month notice of such to LICENSEE.

13.2.4. Includes software updates distributed periodically in order to eliminate detected errors, improve performance, or broaden the functionality of the SOFTWARE.

13.2.5. Technical support is available via telephone 24 hours a day, 7 days a week, 365 days a year when the CORRECTEK technical support telephone number (1.866.438.3671, option 2) is utilized.

13.2.5.1. Each inquiry or question will be addressed initially by a CORRECTEK Tier 1 Support Technician and will be assigned a case number and priority level:

13.2.5.1.1. **Priority Level Red (PLR):** Priority Level Red issue means the Licensed Software is <u>NOT OPERATIONAL</u>. CORRECTEK shall respond by telephone to PLR issues with urgency and will make attempts to resolve PLR issues at the time the call is received.

13.2.5.1.2. **Priority Level Green (PLG):** A Priority Level Green Issue means the LICENSEE cannot utilize objects contained in the Licensed SOFTWARE. CORRECTEK shall respond by telephone to PLG issues immediately and will make attempts to resolve PLG issues at the time the call is received. PLG issues to not critically impede workflow and overall SOFTWARE functionality and often an alternate solution can be provided during the initial call.

13.2.5.1.3. **Development Request:** Development Requests are any requests made by the LICENSEE for SOFTWARE enhancements or functionality changes. CORRECTEK will review Development Requests and will determine in its discretion whether and to what extent to resolve such problems. After evaluation, the LICENSEE can expect communication from a member of the CORRECTEK Technical Support Department.

13.2.5.2. The CORRECTEK Tier 1 Support Technician will attempt to resolve PLR and PLG issues during the initial phone call. In the event the call cannot be resolved by the CORRECTEK Tier 1 Support Technician, the issue will be elevated to Tier 2 status.

13.2.5.2.1. If the Tier 2 Support Technician is available at the time of the call, the call will be transferred for immediate attention.

13.2.5.2.2. In the event that a Tier 2 Support Technician is not immediately available, the case will be placed in a queue until a Tier 2 Support Technician is available. Depending on the nature of the case, the LICENSEE can expect contact from the Support Technician responsible for case resolution.

13.2.5.3. Within 30 to 60 days after GO-LIVE, at the request of the LICENSEE, Support can also be made available via a "Request Technical Support" button within the SOFTWARE.

13.2.6. Case Escalation:

13.2.6.1. If the LICENSEE needs to escalate an issue, a case can be escalated by contacting CORRECTEK Technical Support at (866) 438-3671, option 2. At any time during a support call, the caller can request to speak to a Tier 2 Support Technician. If a Tier 2 Support Technician is available, the

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized representatives, on the date first above written.

CorrecTek, Inc.
LICENSOR

By: _Dan Jarrett_

Name: _DAN JARRETT_

Title: _President_

Date: _10-25-21_

Johnson County Detention Center
LICENSEE

By: _Roger Harmon_

Name: _Roger Harmon_

Title: _County Judge_

Date: _11-8-2021_

CorrecTek Standard Database Components

standard is subject to change

Addendum A: Page 1 of 3

CorrecTek Spark Standard Forms		
Abnormal Involuntary Movement Scale	Nurse Sick Call Acne	Nurse Sick Call Sunburn
Behavioral Health Individual Treatment Plan	Nurse Sick Call Allergies	Nurse Sick Call Toothache
Benzodiazepine Withdrawal Scale for Corrections	Nurse Sick Call Altered Blood Sugar	Nurse Sick Call Unconscious
Blood Sugar Readings	Nurse Sick Call Amputation – Partial/Complete	Nurse Sick Call Upper Respiratory
Chart Prep	Nurse Sick Call Seizures/Postictal State	Nurse Sick Call Urinary Tract Symptoms
Chest X-Ray	Nurse Sick Call Asthma	Nurse Sick Call Vaginal/Penile Discharge
Chronic Care Clinic - Initial Visit	Nurse Sick Call Athlete's Foot	Nurse Sick Call Varicella Post-Exposure Prophylaxis
Chronic Care Clinic F/U	Nurse Sick Call Avulsed Tooth	Nurse Sick Call Vertigo
CIWA Alcohol Detox Flow Sheet	Nurse Sick Call Back Pain	Nurse Sick Call Wound Care/Dressing Change
Clinical Opiate Withdrawal Scale (COWS)	Nurse Sick Call Bites	Nursing Chronic Disease Flow Sheet
Consent - Informed (WD)	Nurse Sick Call Bleeding Following Dental Extraction	Medical Trip Notification (WD)
Consent - Mental Health Treatment (WD)	Nurse Sick Call Boil/Furuncle	OB 1st Visit
Consent - Tooth Removal (WD)	Nurse Sick Call Bottom Bunk Assessment	OB Follow-Up Visit
Consult / Outpatient Provider Visit (WD)	Nurse Sick Call Burns	OB Post-Partum Visit
Dental Exam	Nurse Sick Call Chest Pain	Peak Flow
Dental Extraction	Nurse Sick Call Calluses/Corns	Post-Partum Visit
Dental Sick Call	Nurse Sick Call Constipation	Prenatal/OB Flow Sheet
Discharge Plan Form (WD)	Nurse Sick Call Cough	Prenatal Follow-Up Visit
Ebola Screening	Nurse Sick Call Sexual Assault	Provider Visit
EDD Confirmation	Nurse Sick Call Crabs / Pediculosis	Psychiatric Progress Note
	Nurse Sick Call Dandruff	Rapid Lab Test
EKG Interpretation	Nurse Sick Call Dermatitis	Refusal of Treatment (WD)
ER Visit	Nurse Sick Call Shortness of Breath	Release of Medical Information (WD)
General SOAPE - Provider	Nurse Sick Call Diarrhea	Restraint Flow Sheet
Glasgow Coma Scale - Adult	Nurse Sick Call Ear Problems	Segregation Log
Health Evaluation and Assessment	Nurse Sick Call Eye Problems	Shift Communication
Health Information Transfer Summary (WD)	Nurse Sick Call Joint Pain	Suicide Prevention Screening
Health Service Request	Nurse Sick Call Fever	Suicide Risk Assessment
Hospital Admission Log	Nurse Sick Call Gastrointestinal Symptoms	
Hunger Strike Flow Sheet	Nurse Sick Call Head Trauma	Tuberculosis Skin Test – Giving
Initial MH Exam	Nurse Sick Call Headache	Tuberculosis Skin Test – Results
Initial Psychiatric Evaluation	Nurse Sick Call Hemorrhoids	Urinalysis (Dipstick)
Intake / Output	Nurse Sick Call Hypertension	Urine Pregnancy Result
Intake Receiving and Screening	Nurse Sick Call Jock Itch	Urine Drug Screen
Intra-system Transfer - Receiving	Nurse Sick Call Joint Injury	Use of Force
Medical Restriction	Nurse Sick Call Mental Health Complaints	USM-553 Medical Summary of Federal Prisoner/Alien In Trans (WD)
Medication Count and Verification	Nurse Sick Call Miscellaneous	Worker Medical Clearance
Mental Health Rounds Form	Nurse Sick Call Nose Bleed	X-Ray Findings
Neurological Assessment	Nurse Sick Call Overdose/Poisoning	
	Nurse Sick Call Pregnancy	
Nurse Sick Call Abdominal Pain	Nurse Sick Call Poisonous Snake Bite	
Nurse Sick Call Abrasions/Superficial Lacerations	Nurse Sick Call Sinus	

CorrecTek Spark Standard Reports		
All CDC Patients – Today	STATS - Initial Mental Health Exams	Workflow - Encounters - No Signature
All CDC Patients by Code – Today	STATS - Injury - Use of Force	Workflow - Expiring Orders for Review
CDC Cancer Patients - Last Month	STATS - Intake/Output (Today)	Workflow - Expiring Prescriptions for Review
CDC Cancer Patients – Today	STATS - Intakes Refused	Workflow – In-House Labs for Review
CDC Cardiovascular Patients – Today	STATS - Intake Screenings	Workflow - Intake Refusals
CDC Diabetic Patients – Today	STATS - Lipids (Past Year)	Workflow - Intake/Output (Today)
CDC GI Patients – Today	STATS - Medical Requests	Workflow - Interface Labs for Review
CDC HIV/AIDS Patients – Today	STATS - Mental Health Visits	Workflow - Labs Due
CDC Liver Patients – Today	STATS - Narcotics Log	Workflow - Medical Provider Visits (Today)
CDC Neuro Patients – Today	STATS - No Meds (Last 30 Days) – Patient Specific Report	Workflow - Medication Verification
CDC Pregnant Patients – Today	STATS - No Treatments (Last 30 Days)	Workflow - Missed / Not Taken Medications
CDC Renal Patients – Today	STATS - Nurse Sick Call Visits	Workflow - Non-Provider Lab Review
CDC Respiratory Patients – Today	STATS - Off-site Referrals	Workflow - Non-Provider Outside Record Review
CDC TB Patients – Today	STATS - Patients Receiving Meds	Workflow - Non-Provider Prescription Renewal Review
CDC Thyroid Patients – Today	STATS - Peak Flow (Last 90 Days)	Workflow – Orders Awaiting Authorization – Medical Director
STATS - All Open Orders	STATS - PPD Plants (Last Month)	Workflow - Orders Pending Approval
STATS - BP Checks	STATS - PPD Reads (Last Month)	Workflow - Outside Records for Review
STATS - BP Readings (Past Week)	STATS – Physicals	Workflow - Patients To Be Seen (Medical Provider)
STATS - BP Orders Carried Out	STATS – Provider Visits	Workflow - Patients To Be Seen (Mental Health)
STATS - BS Readings (Last 30 Days)	STATS - Refrigerator Temperature Log	Workflow - Patients To Be Seen (Dental)
STATS - CDC Cancer Patients	STATS – Refusals	Workflow - Patients To Be Seen (Nurse)
STATS - CDC Cardiovascular Patients	STATS - Restraint Check (Today)	Workflow - Patients To Be Seen (Psychiatrist)
STATS - CDC Diabetic Patients	STATS - Segregation Log	Workflow - Pending Referrals (Outside Provider)
STATS - CDC GI Patients	STATS - Sharps Log	Workflow - Prescriptions for Provider Signature
STATS - CDC HIV/AIDS Patients	STATS - Suicide Prevention Screenings	Workflow - Review Shift Communication
STATS - CDC Liver Patients	STATS - Suicide Risk Assessment (F/U)	Workflow - Schedule Outside Visits
STATS - CDC Neurology Patients	STATS - Suicide Risk Assessment (Initial)	Workflow - Special Diet List
STATS - CDC Pregnant Patients	STATS - UA Dipstick Results (Last 24 hours)	Workflow - Suicide Watch
STATS - CDC Renal Patients	STATS - # Patients on Medication (Last Month)	Workflow - Tasks Due Today
STATS - CDC Respiratory Patients	STATS - # Patients Refusing Medication (Last Month)	Workflow - Today's Outside Visits
STATS - CDC TB Patients	STATS - # Patients on Medication (Last Month)	Workflow - Unassigned Mental Health Visits
STATS - CDC Thyroid Patients	STATS - # Patients Refusing Medication (Last Month)	Workflow - Worker Medical Clearance Status
STATS - Chronic Care Visits	Workflow - Active Medical Restrictions	Patient Specific - BP/Pulse (Last 30 Days)
STATS - Dental Visits	Workflow - All Active Orders	Patient Specific Report - BUN/Creatinine (Last 90 Days)
STATS – Diagnostics	Workflow - All Completed Tasks (Daily)	Patient Specific Report - CBC (Past Year)
STATS - Drug Disposition (Last Month)	Workflow - Assign Lab Results	Patient Specific Report - HgbA1C (Past Year)
STATS - Emergency Drug Kit	Workflow - Assign Scanned Documents	Patient Specific Report - HIV Labs (Past Year)
STATS - ER Visits	Workflow – Authorized Orders for Review – Medical Records	Patient Specific Report –Missed/No Meds (Last 30 Days)
STATS – Health Assessments Completed	Workflow - Charts for Review	
STATS - Hospital Admissions (Last Month)	Workflow - Daily Encounter Productivity	
STATS - Infectious Disease Visits	Workflow – Denied/On Hold Orders for Review – Medical Provider	

Addendum C

Offender Management System Interface

Overview

Included in the EHR package, CorrecTek offers a **standard** interface between the CorrecTek EHR application and the client's Offender Management System (OMS). The Standard OMS Interface can be established utilizing one of three formats and contains a required feed of inmate demographic data from the OMS as well as additional optional feeds.

Standard OMS Interface Scope

- Feed Descriptions
    - o Demographic (ADT) Import - Required
        - Imports patient information including name, id number, date of birth, gender, booking date, release date (when applicable), current location, photograph, and other demographic data.
        - Patient records will be updated or created using the data supplied by this feed.
    - o Order Import - Optional
        - Allows the OMS to create a CorrecTek Order for a specified patient.
        - An order can be ended via this feed by sending a second message with the order end date.
    - o Order Export - Optional
        - Allows specified types of orders created/updated in the CorrecTek EHR to be communicated to the OMS.
        - Messages are sent when an order is created, updated, completed, and/or discontinued.
        - Example Order Types: Special Diet, Lower Level/Lower Bunk, Suicide Watch
    - o Current Problem/Hazard Export - Optional
        - Allows specified types of current problems created/updated in the CorrecTek EHR to be communicated to the OMS.
        - Messages are sent when a problem is created, updated, and/or stopped.
        - Example Problem Types: HIV Positive, Suicide Risk

Data Feed Type	Required/Optional	Direction	Available Specifications
Demographic (ADT) Import	Required	OMS to CorrecTek	Triggered • HL7 • CorrecTek Tab Delimited File All Active Batch • CorrecTek Tab Delimited File
Orders Import	Optional	OMS to CorrecTek	Triggered • HL7
Orders Export	Optional	CorrecTek To OMS	Triggered • HL7
Problems Export	Optional	CorrecTek to OMS	Triggered • HL7

- Information Transfer Details
    - o Information will be transferred using flat files formatted according to the selected specification.
    - o A separate shared folder will be required for each data feed implemented.
    - o CorrecTek Import feeds will monitor the specified folder and import detected files every 60 seconds.

Copy Move Leave Photograph	No	String	One of the following values should be sent: Move – Indicates the photo file should be removed from the specified location, placed in CorrecTek's storage location and referenced from there. Copy – Indicates the photo file should be copied from the specified file path to the CorrecTek storage location and referenced there. The original photo file is not modified. Leave – Indicates the photo file should be left in the specified location and referenced from there. If this option is used and the photo file is modified or removed, the associated photo record will be affected in CorrecTek.
Released Flag	No	String/Boolean	0=False 1=True
State Inmate?	No	Boolean or Yes/No	Empty/0/No = false 1/Yes = True
State ID	No	String	
Federal Inmate?	No	Boolean or Yes/No	Empty/0/No = false 1/Yes = True
Federal ID	No	String	
ICE Inmate?	No	Boolean or Yes/No	Empty/0/No = false 1/Yes = True
ICE ID	No	String	
Inmate Type	No	String	The value sent in this field will be applied as a "classification" for the specified patient. A list of all possible values for this field will need to be provided to CorrecTek. The interface will assign the value sent as a classification and remove any classification assigned to the patient based on the other values provided.
Current Location Change Date/Time	Yes	Date/Time	Format: MM/DD/YYYY HH:MM Indicates the date/time the move/location change occurred.
Current Location Description	Yes	String	The patient's current location is required either via the single description field or a combination of the individual current location fields listed. Example: Main-East-6-Alpha-5-A-2
Current Location Building	No	String	Main
Current Location Wing	No	String	East
Current Location Floor	No	String	6
Current Location Pod	No	String	Alpha
Current Location Cell	No	String	5
Current Location Room	No	String	A
Current Location Bed	No	String	2
Current Location Type	Yes	String	Acceptable values: Inside Facility Outside Facility Admission Discharge

Custom OMS Interface:

Custom, Non-Standard OMS Interfaces are available for additional fees. Contact your CorrecTek Sales Representative to learn more.

A Custom OMS Interface:

• Supports the same data feeds as the Standard Interface.
• Applies if data elements not defined in the specifications for the Standard Interface must be communicated.
• Applies if additional data feeds are required.

Specifications for each Custom OMS Interface must be mutually defined and agreed to by both CorrecTek and the OMS vendor. The purchase of a Custom OMS Interface may extend the overall EHR implementation period.

CLIENT INTITIAL:

DATE: 11-8-21

2.4 Costs represent those of CORRECTEK only. Additional costs may be assessed by the VENDOR and are the sole responsibility of the CLIENT.

2.5 Ongoing interface maintenance will be provided by CORRECTEK, provided CLIENT is current with Technical Support and Upgrade Fee as defined in the Contract and Agreement. All maintenance services shall be provided under the terms and conditions related to maintenance in the Contract and Agreement.

2.6 Items, features, or functionality not specifically included in this agreement shall be considered outside the standard scope of work. Any future change will require a written Change Order approved by CORRECTEK, CLIENT, and VENDOR and shall be subject to additional charges, and will likely have an impact on project schedule. Change Orders shall not delay the implementation, acceptance, or payment in full of the accepted base functionality as proposed in this agreement.

3. INTERFACE SCOPE

    3.1 HL7 Pharmacy Interface – Sending Component

        3.1.1 Medication orders are entered into CorrecTek using the Prescription timeline entry.

            3.1.1.1 The user selects from a drug file in CorrecTek called the Prescription Dictionary.

                3.1.1.1.1 The CorrecTek Prescription Dictionary can be populated manually or from a tab delimited or Excel file `list of medications, strengths, etc. provided by the client or pharmacy vendor.

                3.1.1.1.2 Each prescription dictionary entry must include an NDC number for the specified medication. The NDC number will be used by the receiving system to identify the medication being requested.

            3.1.1.2 The user indicates whether the prescription is to be sent to the pharmacy as an "order" or "profile." Prescriptions sent as an "order" will be shipped. Prescriptions sent as a "profile" will not be shipped, but will be saved to the patient's record.

                3.1.1.2.1 The "order" or "profile" value can be set to a default value in the Prescription Dictionary so that the user only has to change it for exceptions.

            3.1.1.3 The user completes the required prescription information including directions, start date, ordering provider, etc.

        3.1.2 Medication orders are transmitted to the pharmacy electronically via HL7 files.

            3.1.2.1 The CorrecTek system can be configured to send medication orders to the pharmacy based on the following actions:

                3.1.2.1.1 Automatically when the prescription timeline entry is saved.

                3.1.2.1.2 Automatically when the prescription timeline entry is electronically signed off by an authorized user.

                3.1.2.1.3 Manually when an authorized user clicks the "Send to Pharmacy" button on the prescription screen.

            3.1.2.2 Medication orders include the patient demographic information including account number, name, allergies, etc. as well as the information needed to fill the order including medication name, strength, directions, start date, duration, NDC number, unique CorrecTek id, etc.

        3.1.3 A prescription can be discontinued in CorrecTek by clicking the "Discontinue" button on the prescription screen. This action will send a discontinue HL7 file to the pharmacy.

        3.1.4 Refill and renewal requests can be sent to the pharmacy by clicking the "Refill" or "Renew" button on the prescription screen.

            3.1.4.1 The CorrecTek reporting system can be used to identify prescriptions ready for refill or renewal.

        3.1.5 All HL7 files generated by CorrecTek will be written to a shared Windows directory on the CorrecTek network for consumption by the pharmacy vendor or delivered to an SFTP site hosted by the pharmacy vendor or client.

            3.1.5.1 Files delivered via SFTP will be sent at an interval acceptable by the SFTP host site. An interval of every 15 minutes is standard.

    3.2 HL7 Pharmacy Interface – Receiving Component

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized representatives, on the date first above written.

CORRECTEK

By: _____

Name: _____ JAN JARRETT _____

Title: _____ President _____

Date: _____ 10-25-21 _____

CLIENT

By: _____

Name: _____ Roger Harmon _____

Title: _____ County Judge _____

Date: _____ 11-8-2021 _____

2.4 Costs represent those of CORRECTEK only. Additional costs may be assessed by the VENDOR and are the sole responsibility of the CLIENT.

2.5 Ongoing interface maintenance will be provided by CORRECTEK, provided CLIENT is current with Technical Support and Upgrade Fee as defined in the Contract and Agreement. All maintenance services shall be provided under the terms and conditions related to maintenance in the Contract and Agreement.

2.6 Items, features, or functionality not specifically included in this agreement shall be considered outside the standard scope of work. Any future change will require a written Change Order approved by CORRECTEK, CLIENT, and VENDOR and shall be subject to additional charges, and will likely have an impact on project schedule. Change Orders shall not delay the implementation, acceptance, or payment in full of the accepted base functionality as proposed in this agreement.

3. INTERFACE SCOPE

   3.1 HL7 Results Import Interface

      3.1.1 Monitors a specified shared Windows directory or SFTP site for incoming lab results.

         3.1.1.1 The lab vendor is responsible for delivering the lab result files to the specified folder on the CorrecTek network or for making the result files available via an SFTP site.

         3.1.1.2 Lab vendors may require the installation of a client service on the CorrecTek network to retrieve the lab result files.

      3.1.2 Imports discrete lab result values into CorrecTek from a lab vendor or external lab system.

         3.1.2.1 Lab results are to be delivered in an HL7 2.3 compliant file.

      3.1.3 Imported records are assigned to patient charts by matching account number or social security number.

         3.1.3.1 The account number or social security number must be provided in PID.2 or PID.19 respectively. Patient name and/or date of birth are optional matching criteria.

         3.1.3.2 If the incoming result does not match an existing patient, it is placed in a queue in the CorrecTek application and can be placed in the proper patient's chart manually by a user.

      3.1.4 Includes 1 to 2 hours of online training to review the workflow related to receiving information via the interface.

   3.2 HL7 Bidirectional Interface

      3.2.1 Imports lab results into CorrecTek as defined by the HL7 Results Import Interface.

      3.2.2 Allows the CorrecTek user to:

         3.2.2.1 Order lab tests in CorrecTek via the Requisition timeline entry.

            3.2.2.1.1 The user selects from a list of lab tests provided by the lab vendor or client.

            3.2.2.1.2 Lab test can be imported from a tab delimited or Excel file as part of the implementation phase.

            3.2.2.1.3 One or more lab tests may be sent in a batch on a single Requisition.

         3.2.2.2 Print a paper copy of the requisition for the patient.

         3.2.2.3 Transmit an electronic copy of the requisition to the lab vendor.

            3.2.2.3.1 Lab requisitions will be sent automatically when a Requisition is marked complete and saved.

            3.2.2.3.2 Lab requisitions are sent to the lab vendor using HL7 2.3.

            3.2.2.3.3 CorrecTek will generate the HL7 file and save it to a specified Windows directory or upload it to the specified SFTP site.

            3.2.2.3.4 Lab vendors may require the installation of a client service on the CorrecTek network to transmit the lab order files.

         3.2.2.4 Includes online training to review the workflow related to sending and receiving information via the interface.

Addendum F
Radiology Interface Guide

Overview

CorrecTek offers a Radiology Import and an HL7 Bidirectional Radiology Interface between the CorrecTek EHR application and the client's radiology vendor. The Radiology Import Interface is designed to import in to the EHR radiology reports delivered electronically by the radiology vendor. The Bidirectional Interface is designed to allow an authorized CorrecTek user to place an order for one or more radiology exams in the EHR, deliver the order electronically to the radiology vendor, and import the associated results automatically as they are provided by the radiology vendor. The Radiology Import Interface supports importing reports delivered via PDF files or HL7 2.x messages. The Bidirectional Radiology Interface utilize the HL7 2.x message format for sending orders and can import corresponding reports using PDF files or HL7 2.x messages.

Interface Scope

Radiology Import Interface

- Monitors a specified shared Windows directory for incoming radiology report files.
  - o The radiology vendor is responsible for delivering the report files to the specified folder on the CorrecTek network.
  - o If the radiology vendor supplies the report files via SFTP an interface engine such as MIRTH Connect can be configured by the client's IT department to automate the retrieval of report files.
  - o Radiology vendors may require the installation of a client service on the CorrecTek network to retrieve the report files.
  - o An end user can also download radiology report files from the radiology vendor's web site/portal, if one is provided, to the specified directory.
- When reports are delivered via HL7 2.x messages, the report will be imported as discrete values in CorrecTek.
- Imported records are assigned to patient charts by matching account number or social security number.
  - o When using HL7 messages, the account number or social security number must be provided in PID.2 or PID.19 respectively. Patient name and/or date of birth are optional matching criteria.
  - o When using PDF files, the file name must start with the patient's account number. An underscore followed by a date/time stamp can be added after the account number to generate a unique file name.
  - o If the incoming report does not match an existing patient, it is placed in a queue in the CorrecTek application and can be placed in the proper patient's chart manually by a user.
- Includes 1 to 2 hours of online training to review the workflow related to receiving information via the interface.

-

Bidirectional Radiology Interface

- Imports radiology reports into CorrecTek as defined by the Radiology Import Interface.
- Allows the CorrecTek user to:
  - o Order radiology exams in CorrecTek via the Requisition timeline entry.
    - ▪ The user selects from a list of radiology exams provided by the radiology vendor or client.
    - ▪ Radiology exams can be imported from a tab delimited or Excel file as part of the implementation phase.
    - ▪ One or more radiology exams may be sent in a batch on a single Requisition.
  - o A paper copy of the requisition can be printed if needed.
  - o Transmit an electronic copy of the requisition to the radiology vendor.
    - ▪ Radiology requisitions will be sent automatically when a Requisition is marked complete and saved.
    - ▪ Radiology requisitions are sent to the vendor using HL7 2.x messages.

Addendum G

Sick Call Import Feed Guide

Overview

CorrecTek offers a Sick Call Import Feed between the CorrecTek EHR application and the system that handles the client's electronic sick call requests (typically a Commissary application or an Offender Management System.) The interface is designed to import electronic sick call requests from the sick call system into the CorrecTek EHR application. Sick call requests imported via this interface will be saved in the CorrecTek EHR using the User Defined Record timeline category. Users will be able to run reports in the CorrecTek EHR to find newly imported sick call requests and respond to them accordingly.

Sick Call Import Interface Scope

- Sick Call data will be transferred using tab delimited files formatted according to the CorrecTek Tab Delimited File Specifications below.
- If the Sick Call system has additional fields to transmit, please contact your CorrecTek representative to determine if they can be added to the file specifications.
- Each file transferred will contain one Sick Call message/record.
- CorrecTek Import feeds will monitor the specified folder and import detected files every 60 seconds.
- CorrecTek can assist client IT with implementing the MIRTH interface engine to support the sending and receiving of data securely via the SFTP protocol when the Sick Call vendor application is not on the same network as the CorrecTek EHR application.
- The fee for the Sick Call Import Feed is for initial development effort. Should the client change vendors, additional fees will be incurred to develop a new Sick Call Import Feed.

Tab Delimited File Specifications

The CorrecTek Tab Delimited File Specifications for sick call data are outlined in the table below. Each field will be delimited using a tab character.

Import Fields	Required	Data Type	Notes
Primary ID (i.e. permanent number / jacket number / inmate id)	Yes	String	Used to find a patient record in CorrecTek to assign the Sick Call record to.
Secondary ID (i.e. booking number)	No	String	
Last Name	Yes	String	
First Name	Yes	String	
Sick Call Date/Time	Yes	Date/Time	Format: MM/DD/YYYY HH:MM
Sick Call Purpose	No	Sting	Example: Medical, Dental, Mental Health, etc.

Addendum H

Commissary Charges Feed

Overview

CorrecTek offers a Commissary Charges Feed from the CorrecTek EHR application and the client's commissary application. The Commissary Charges Feed is designed to export charges from the CorrecTek EHR to the commissary application. Charges entered in CorrecTek as encounter procedures or on invoices can be sent via the export.

Commissary Charges Feed Scope

Charge Export

- CorrecTek administrative users can assign charge amounts to procedure codes, inventory items, and miscellaneous charges in the CorrecTek application.
- Charge amounts are sent to the commissary application via the Commissary Charges Feed when the encounter or invoice they are assigned to is saved.
- Unit charges are supported. CorrecTek will calculate and send the total charge amount for that charge code.
- Credits can optionally be sent via the export as well.
- Charge data will be transferred via a tab delimited file using shared folders or SFTP.
- The fields included in the tab delimited file and the order of the fields in the file will be agreed upon by both CorrecTek and the commissary vendor.

Scope Modifications

Any modifications to this scope of work may result in additional fees and/or delayed implementation. Modifications to this scope of work must be documented and agreed to by CorrecTek Inc., the client identified below, and the commissary application vendor.

CLIENT INTITIAL:

DATE: 11-8-21